



Concord Academy Boyne

Board of Directors Regular Meeting Minutes December 19, 2016

Meeting held at the School Building, below.

A. Meeting called to order by Abe Manthei at 6:02 p.m.

Present: Abe Manthei, Sam Kosc, Lindsay Verwys, Jeff Derenzy, Cindy Banner, Christie Meir

Also Present: Larry Kubovchick

B. Approval of Minutes. Jeff Derenzy moved and Lindsay Verwys seconded, CARRIED, 4-0 with 1 abstaining to approve Minutes of the Special Meeting held December 12, 2016 changing Motion #1 to read at the end: Motion died for lack of a second.

C. Approval of Agenda. Lindsay Verwys moved, Jeff Derenzy seconded, CARRIED, 5-0 to approve Agenda.

D. Treasurer's Report.

1. Sam Kosc gave the Financial Updates

E. School Success Team Report-Jeff Derenzy

Jeff reported that the last meeting was right after the auction. The auction raised over \$11,000 and in the meeting they talked about what went right and wrong. They also talked about recruiting more parents to be a part of the SST. The SST team also at the meeting for volunteers for the School Improvement Committee which will begin work in January.

F. Administration Report & Recommendations.

1. See Attached

G. LSSU Charter Schools Office Report. Larry reported on updates from LSSU-make sure a conflict of interest is done every year and that PD will be done at regional sites and on-line. He also handed out "Appreciation Gifts" to the Board from LSSU.

G. Correspondence. None

H. Public Comment. None.

I. Unfinished Business

1. Attendance Policy- Motion was made that attendance be required at 75% of Board Meetings. Attendance will be reviewed with the Board President and Administrator between September and October meetings. The Board President will meet with anyone who is not meeting the standards between the September and October meetings. If attendance does not improve within the second year additional action

00401 East Dietz Road * Boyne City, Michigan 49712 * 231-582-0194

www.concordacademyboyne.org



Concord Academy Boyne

will be taken. Jeff Derenzy motioned and Cindy Banner seconded, CARRIED, 5-0.

J. New Business.

1. Fall Policy First Review- Board reviewed and adopted the first draft. Motion was made by Sam Kosciuszko and Lindsay Verwys seconded, CARRIED, 5-0.

K. Extended Public Comment. None.

L. Other Business. Abe commented to the board that if they had any questions or would like to see any other reports regarding the financials of the school they just had to let Holly know and she would supply the information.

Motion was made to move the January meeting to 5:30pm start time as there is a drama program that night at 7:00pm. Cindy Banner motioned and Lindsay Verwys seconded, CARRIED, 5-0.

M. Adjournment of Meeting. Motion was made to adjourn meeting. Jeff Derenzy moved, Lindsay Verwys seconded, CARRIED, 5-0, to adjourn meeting at 7:29 p.m.

Respectfully submitted,

Holly Theile
Business Manager

Student Enrollment:

Enrollment: 165
4-local transfers
1-Transfer to Alt. Ed.
1-Transfer to Char-Em Program

Epicenter Document Submission Compliance:

Docs submitted on time: 100%
Docs submitted accurate: 100%

Academics & Student Growth:

*Elem. teachers are working on a uniform and tiered intervention system (for reading) to put in place.

*We have a part time Americorps member in the building, focusing on K-3 reading proficiency.

Student Assessment Comments:

*NWEA is finished for the Fall
*PSAT—11th graders finished in Oct.
*LSSU mailed Spring Report 2016.

Staff:

Professional Development Update:

*3 Staff will be attending a Mindfulness in Education PD, that also provides information on the Kindness Curriculum (K+)—this has been postponed, as we were put on a wait list. They are scheduling an extra PD in the spring, and will be contacting us.

*Mrs. Leist has begun a small group PD for teachers about Unit Planning, and have 8 staff participating. Teachers will be able to apply and received SCECHs from the state for this PD, and we will be meeting 4 times throughout the year.

* All teachers are beginning a Book Study on the text: “Grading Smarter, Not Harder” by Myron Dueck. My goal is to formalize and collaborate on grading procedures to ensure cohesiveness, but also to learn more about how to start grading using standards, and a mastery concept, vs. completion. I also want to connect grading and assessment to the curriculum work we’ve begun.

Board Policy Updates:

*Fall 2016 Policy Updates—presenting for 1st draft approval.

LSSU Connections:

*Charter application—was submitted prior to Oct. 1, 2016. We hear from them in February.

Other Notes/Comments:

*MDE Follow Up Documentation due Dec. 2016. **Extension granted—Jan. 15th.

*We received a follow up visit from our MDE auditor last year, who cited excellent progress, but just a few areas to finish putting in place. Written procedures for various areas. Becky is working on and will submit.

*We applied for and were granted an Additional Instructional Time Grant (\$2475) from MDE, that targets K-3 reading proficiency. We will be using this for resources for Tier II instruction, as well as PD for those teachers in using the materials.

*We received a Compliance Grant from LSSU (\$2700) which will be used to expand our garden area, build a greenhouse, and provide materials for this project.