



Concord Academy Boyne

Board of Directors Regular Meeting Minutes February 20, 2017

Meeting held at the School Building, below.

A. Meeting called to order by Abe Manthei at 6:01 p.m.

Present: Abe Manthei, Sam Kosc, Jeff Derenzy, Cindy Banner (arrived at 6:07),
Christie Meir, Lindsay Verwys

Also Present: Larry Kubovchick, Rex Recek, John Heinzelman, Karen Marietti

B. Approval of Minutes. Sam Kosc moved and Christie Meir seconded, CARRIED, 4-0 to approve minutes from the January 16, 2017 meeting.

C. Approval of Agenda. Jeff Derenzy moved, Lindsay Verwys seconded, CARRIED, 4-0 to approve Agenda.

D. Unfinished Business.

1. Student Hearing.

The parent reported on student #4200 and his progress. He asked the board to reconsider the decision of the above student being able to be allowed to come back to school now. The board asked questions and discussion followed. The board decided to stick with the original motion that was made at the special meeting held December 2016.

2. Character Ed Curriculum presentation by Camp Daggett

John Heinzelman and Karen Marietti presented on the character ed curriculum that Camp Daggett offers.

3. Board Discussion of Character Ed Curriculum.

The board discussed the various elements of the Camp Daggett presentation. Abe brought up another program which was EL Education. The board leaned heavily towards the Camp Daggett proposal. Motion was made to pursue the Camp Daggett character ed curriculum and handed it back over to administration to make a final decision. Cindy Banner moved, Lindsay Verwys seconded, CARRIED, 5-0.

E. Treasurer's Report.

1. Board Nominations for expiring members discussion was had. Expiring members will be nominated at March meeting so appropriate forms can be turned into LSSU on time.

2. Budget Updates were given.

3. -The budget timeline was discussed as well as what is coming up for the upcoming months.

4. - We have two boilers that need to be replaced and this will be happening over Spring Break. The money will be taken out of the repair and replace fund.

5. -The current janitor has taken another job and a replacement has been hired

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and will start Monday February 27, 2017.

6. -It was also brought up about the parking lot fund and discussion will be had about this and the possible locations during the March meeting.

F. School Success Team Report-

G. Administration Report & Recommendations.

1. See Attached
2. Board Policies Final Fall Draft Approval. Motion was made to approved Fall 2016 Board Policies. Sam Kosc moved, Christie Meir seconded, CARRIED, 5-0.

H. LSSU Charter Schools Office Report. Larry checked in on the secondary staff during his last visit and reported that they are a good fit here and doing a good job. Larry reported that PD for school board members will be Wednesday May 24, 2017 at Grand Traverse Academy from 6-7:30pm. LSSU is also looking for newsletter submissions.

I. Correspondence. None

J. Public Comment. None.

K. New Business. None

L. Extended Public Comment. None.

M. Other Business.

N. Adjournment of Meeting. Motion was made to adjourn meeting. Jeff Derenzy moved, Christie Meir seconded, CARRIED, 5-0, to adjourn meeting at 7:59 p.m.

Respectfully submitted,

Holly Theile
Business Manager

Student Enrollment:

Enrollment: 165

Epicenter Document Submission Compliance:

Docs submitted on time: 100%

Docs submitted accurate: 100%

Academics & Student Growth:

*Tied for 2nd in ISD for Top to Bottom Ranking (89, from 68), and Achievement Gap (87%).

*M-Step results came in, and we are among the highest scores in the ISD.

Student Assessment Comments:

*Analysis of Winter NWEA results will occur tomorrow at staff meeting.

Staff: N/A

Professional Development Update:

*Mrs. Leist has begun a small group PD for teachers about Unit Planning, and have 8 staff participating. Teachers will be able to apply and received SCECHs from the state for this PD, and we will be meeting 4 times throughout the year.

* All teachers are beginning a Book Study on the text: "Grading Smarter, Not Harder" by Myron Dueck. My goal is to formalize and collaborate on grading procedures to ensure cohesiveness, but also to learn more about how to start grading using standards, and a mastery concept, vs. completion. I also want to connect grading and assessment to the curriculum work we've begun.

* Mrs. Leist is adding a date for PD for ELA Unit Planning, as this is more complex than our time allows.

Board Policy Updates:

*Later: Fall 2016 Updates: Final Draft Approval

LSSU Connections:

*Our charter application renewal has been approved!

Other Notes/Comments:

*Our final submission to MDE for our Programs Audit has been approved!

Administrative Goals

1. To define and vertically align K-12 curriculum to ensure we are meeting the needs of our students.
2. Within 5 years, to have a K-12 standards-based grading system, for defined curriculum.
3. To increase curriculum resources and PD opportunities for teachers.
4. To get our students, our accomplishments, and our programs out into the wider community more than the present level.
5. To continue to improve communication with parents, students, and the wider community.
6. To stabilize and increase enrollment.

Administrative Areas of Focus: School

Advance Rubric

1. Achievement Gap Reduction/ Elimination
2. Communicating a Shared Vision for Learning and Achievement
3. Ensuring a High Quality/Fidelity/ Reliability Instructional Program (for Curriculum, Instruction, and Assessment)
4. Evidence Based and Data Informed Decision Making (Collaborative

- Inquiry, Systematic Use of Multiple Data Sources, and Data Systems)
5. Effective Performance Evaluations of Staff