



Concord Academy Boyne

Board of Directors Regular Meeting Minutes May 15, 2017

Meeting held at the School Building, below.

A. Meeting called to order by Lindsay Verwys at 6:00 p.m.

Present: Sam Kosc, Jeff Derenzy, Cindy Banner (left at 6:30pm), Christie Meir, Lindsay Verwys

Absent: Abe Manthei (absence is pre-planned)

B. Approval of Minutes. Cindy Banner moved and Sam Kosc seconded, CARRIED, 4-0 to approve minutes from the March 20, 2017 meeting.

C. Approval of Agenda. Cindy Banner moved, Jeff Derenzy seconded, CARRIED, 4-0 to approve Agenda.

D. Treasurer's Report.

1. Sam Kosc gave the Financial Updates
2. Proposed budget was handed out and discussion followed. Cindy Banner motioned and Christie Meir seconded, CARRIED 4-0, to approved the proposed budget.
3. Upcoming improvements to the school were discussed (windows, shed, parking lot)
4. ESP Evaluation and Board Self Evaluation Forms were handed out.

E. School Success Team Report- Becky reported that five new families came to the Open House. There will be an Auction planning meeting on June 5th after school. Discussion was had on new ways to increase enrollment. We have had quite a bit of exposure in the newspaper lately which has been good. They are also trying to figure out signage so that we are easier to find and people know where we are.

F. Administration Report & Recommendations.

1. See Attached

G. LSSU Charter Schools Office Report. None

G. Correspondence. None

H. Public Comment. None.

I. Unfinished Business

1. Camp Daggett update was given. May 8th was a staff meeting for the initial roll-out. May 30th will be another meeting and the staff from Camp Daggett will come to this meeting to talk and answer questions. August 30th there will be a PD day out at Camp Daggett and board members are encouraged to attend as well.

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J. New Business.

1. 2017-18 School Calendar was handed out and a discussion was had. Sam Kosc motioned and Jeff Derenzy seconded, CARRIED, 4-0 with Lindsay voting to approved the calendar.

K. Extended Public Comment. None.

L. Other Business. Lindsay reported that there is a Board Training meeting at Grand Traverse Academy May 24th. All members are encouraged to attend.

M. Adjournment of Meeting. Motion was made to adjourn meeting. Jeff Derenzy moved, Christie Meir seconded, CARRIED, 4-0 with Lindsay voting, to adjourn meeting at 7:03 p.m.

Respectfully submitted,

Holly Theile
Business Manager

Student Enrollment:

Enrollment: 165

Epicenter Document Submission Compliance:

Docs submitted on time: 100%

Docs submitted accurate: 100%

Academics & Student Growth:

*SIP Meeting on Wednesday, May 17

*Revisions Complete/Consolidated App changes coming

Student Assessment Comments:

*Last groups are taking M-Step and NWEA

Staff: N/A

Professional Development Update:

*Survey is presented to staff to get feedback for PD needs/requests

*May 8—Introduced Camp Daggett PD to Staff; May 30—Camp Daggett will come and present to staff; August 30—Staff will go to Camp Daggett for PD/Training

Board Policy Updates:

*N/A—June meeting will have Spring updates

LSSU Connections:

*Our charter application renewal has been approved! We have submitted documentation to attorney per request. New charter will be presented

Other Notes/Comments:

*Our additional snow days have been forgiven—June 9th will remain the last day.

Administrative Goals

1. To define and vertically align K-12 curriculum to ensure we are meeting the needs of our students.
2. Within 5 years, to have a K-12 standards-based grading system, for defined curriculum.
3. To increase curriculum resources and PD opportunities for teachers.
4. To get our students, our accomplishments, and our programs out into the wider community more than the present level.
5. To continue to improve communication with parents, students, and the wider community.
6. To stabilize and increase enrollment.

Administrative Areas of Focus: School Advance Rubric

1. Achievement Gap Reduction/Elimination
2. Communicating a Shared Vision for Learning and Achievement
3. Ensuring a High Quality/Fidelity/Reliability Instructional Program (for Curriculum, Instruction, and Assessment)
4. Evidence Based and Data Informed Decision Making (Collaborative Inquiry, Systematic Use of Multiple Data Sources, and Data Systems)
5. Effective Performance Evaluations of Staff