

# 2018\_-2019\_ RECORD OF DRILLS HELD AT Concord ACADEMY Boyne

## FIRE DRILLS

Date/Time	Evacuation Time	Conducted By	Principal or Designee Signature
2:00 pm			
*1 9-13-18	1.05 seconds	Holly Theile	Holly Theile
*2 10-3-18 1:00 pm	58 seconds	Holly Theile	Holly Theile
*3 11-2-18 11:00 AM			
4 3-21-19 2:30 pm			
5 5-30-19 8:30 AM			

\*3 drills must occur before Dec. 1 with a reasonable interval between each drill.

## TORNADO DRILLS

Date/Time	Time to Shelter	Conducted By	Principal or Designee Signature
1 10-23-18 9:30 AM			
2 3-7-19 2:00 pm			

At least one tornado drill needs to take place in March.

## LOCK DOWN/SHELTER IN PLACE DRILLS

**Drill #1** – At least 1 drill by Dec. 1 and one after Jan. 1.

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
11-7-18	10:00 AM			

Drill Type:     Standard                       Class Change  Recess                       Other Events

Drill was coordinated with (2 required):

Name and Title: \_\_\_\_\_

Name and Title: \_\_\_\_\_

**Drill #2**

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
1-16-19	1:45 pm			

Drill Type:     Standard                       Class Change  Recess                       Other Events

Drill was coordinated with (2 required):

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**Drill #3**

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
2-8-19	12:30pm			

Drill Type:     Standard                       Class Change    Recess                       Other Events

Drill was coordinated with (2 required):

Name and Title: \_\_\_\_\_

Name and Title: \_\_\_\_\_