



Concord Academy Boyne

Board of Directors Regular Meeting Minutes October 22, 2018

Meeting held at the School Building, below.

Donna Grams was sworn in as a new board member.

A. Meeting called to order by Abe Manthei at 5:03 p.m.

Present: Abe Manthei, Sam Kosc, Jeff Derenzy, Christie Meir, Donna Grams

Also Present: Larry Kubovchick

B. Approval of Minutes. Christie Meir moved and Jeff Derenzy seconded, CARRIED, 4-0 to approve Minutes of Regular Meeting September 17, 2018.

C. Approval of Agenda. Jeff Derenzy moved, Sam Kosc seconded, CARRIED, 4-0 to approve Agenda.

D. Treasurer's Report.

1. Revised Budget was presented and discussion was had. Sam Kosc moved and Donna Grams seconded, CARRIED, 4-0 to approved the revised budget as presented.
2. Contract for Administrative Guidelines was presented. Discussion regarding these followed. A support grant from LSSU was received for half of the amount of the Guidelines. Christie Meir moved and Jeff Derenzy seconded, CARRIED 4-0 to approve the purchase of Administrative Guidelines from NCSI for Concord's half which is \$3250.00.
3. School Improvements- Bids for new flooring, air conditioning for kindergarten and 1st, and new doors and improved security with them was presented. The board decided that they would like to proceed with new doors and improved security. They asked that I go back and see if I can get the bid down to \$20,000.00 and present again at the next board meeting.

E. Administration Report & Recommendations.

1. See Attached

F. LSSU Charter Schools Office Report. Larry was in attendance and reported that we need to make sure to have school records in place in the event of a school closing. He also reported that LSSU is going to be offering Professional Development up on LSSU's campus once every three years. The one for this year is scheduled for July 27th-28th.

G. Correspondence. None

H. Public Comment (For agenda items only- Board listens, not required to respond, limit 3 minutes/person). None

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I. Unfinished Business.

1. Direction of the school. Discussion will be had after the board meeting and during the work session tonight from 6pm-8pm.

2. Board Member/Staff feedback loop. Discussion was had it was decided that the board will come up with three questions/talking points to ask to the teachers. Each board member will take a few teachers and talk to them and ask the questions. The goal is to find out how to support the teachers the best.

J. New Business. None

K. Extended Public Comment. None

L. Other Business. None

M. Adjournment of Meeting. Motion was made to adjourn meeting. Jeff Derenzy moved, Christie Meir seconded, CARRIED, 4-0, to adjourn meeting at 6:02p.m.

Respectfully submitted,

Holly Theile
Business Manager

Student Enrollment:

Enrollment 2018/19: 158
(Last year: 138)

Epicenter Document Submission Compliance:

Docs submitted on time: 100%
Docs submitted accurate: 100%

Achievements:

*HS Camp Daggett Day!
*Homecoming was a success!

Student Assessment Comments:

*Annual Ed Report posted.

*8th graders will be taking the PSAT 8 instead of the M-Step ELA and Math this year. They will still take NWEA and M-Step Science and Social Studies.

Discipline Issues:

*None

Staff:

*Growth Plans are complete for all staff—Round 1 of observations are beginning. Lots of staff asking to meet on certain topics for coaching/otherwise.

Professional Development Update:

*All Staff Meeting Tuesday, Oct. 30th reflecting our theme: "Time to Shine!"

Board Policy Updates:

*N/A

LSSU Connections:

Other Notes/Comments:

*9-12th grade students enjoyed the LSSU Math & Science Day—lots of positive feedback from them.

*Free/Reduced Lunch % has increased from 19% last year to 45% this year—we will be looking at this for curriculum needs and to see what impact may occur with test scores.

Administrative Goals

1. To define and vertically align K-12 curriculum to ensure we are meeting the needs of our students.
2. To increase curriculum resources and PD opportunities for teachers.
3. To get our students, our accomplishments, and our programs out into the wider community more than the present level.
4. To continue to improve communication with parents, students, and the wider community.
5. To stabilize and increase enrollment.