



# Concord Academy Boyne

## Board of Directors Regular Meeting Minutes March 18, 2019

Meeting held at the School Building, below.

A. Meeting called to order at 6:01 p.m.

Present: Abe Manthei, Sam Kosc, Jeff Derenzy, Christie Meir, Donna Grams  
Also Present: Larry Kubovchick

B. Approval of Minutes. Jeff Derenzy moved and Christie Meir seconded, CARRIED, 4-0 to approve Minutes of Regular Meeting January 21, 2019.

C. Approval of Agenda. Sam Kosc moved, Christie Meir seconded, CARRIED, 4-0 to approve Agenda.

D. Treasurer's Report.

1. Budget Timeline- Motion made to approved the budget timeline for 2019-2020. Sam Kosc moved and Christie Meir seconded, CARRIED 4-0.
2. Title III- Motion made to relinquish Title III funds due to lack of need. Christie Meir moved and Donna Grams seconded, CARRIED 4-0 to approve motion.
3. Financial Audit Letter of Engagement- Baird, Cotter, and Bishop will once again be our auditors again for next year.
4. Updates on repairs being done at school were given.

E. Administration Report & Recommendations.

1. See attached

F. LSSU Charter Schools Office Report. Larry was in attendance and reported on reminders and updates. Summer PD is July 26th-27th. Fresh water assemblies are being done at schools and if we are interested we need to get ahold of them to set one up. May 7th is the Charter School Day in Lansing.

G. Correspondence. None.

H. Public Comment (For agenda items only- Board listens, not required to respond, limit 3 minutes/person). None

I. Unfinished Business.

1. Direction of School- Brief discussion and will put on the agenda for the April meeting.

J. New Business.

1. School Calendar for Next Year was presented. Motion made to approve calendar as proposed. Christie Meir motioned and Donna Grams seconded, CARRIED 4-0.

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2. Adding School Time to the day. Discussion was had.. Motion was made to change the school day to be 8:10am-3:40pm starting April 2nd through the end of the school year. May 24th will be a full day and last day of school a full day also. Sam Kosc moved and Christie Meir seconded, CARRIED 4-0.

3. Educational Goals from LSSU- Discussion had. Motion made to approve the new LSSU Educational Goals as per our contract. Christie Meir motioned and Jeff Derenzy seconded, CARRIED 4-0.

K. Extended Public Comment. None

L. Other Business. June will be Christie Meir's last board meeting as she and her family are moving.

M. Adjournment of Meeting. Motion was made to adjourn meeting. Jeff Derenzy moved, Christie Meir seconded, CARRIED, 4-0, to adjourn meeting at 7:13p.m.

Respectfully submitted,

Holly Theile  
Business Manager

Student Enrollment:

Enrollment: 168

Epicenter Document Submission Compliance:

Docs submitted on time: 100%  
Docs submitted accurate: 100%

Academics & Student Growth:

\*School Index Scores released

Student Assessment Comments:

\*MStep and SAT begin April 9th, 2019.

Staff:

Postings for next year:  
Choir Teacher  
PE Teacher?

Professional Development Update:

\*Staff will be getting a multi-week training in Personal Wellness and Health for Teachers, which includes Stress Reduction

Board Policy Updates:

N/A

LSSU Connections:

\*Keith will get us info on Summer Camps this coming summer. We will have the same number or more scholarships available for our students.

Other Notes/Comments:

\*Snow Day Updates—  
Current Total: 15 days missed  
9 forgiven

Approx. 40 hours of instructional time to make up

\*Student Discipline Hearing in April—15 demerits reached

Administrative Goals

1. To define and vertically align K-12 curriculum to ensure we are meeting the needs of our students.
2. Within 5 years, to have a K-12 standards-based grading system, for defined curriculum.
3. To increase curriculum resources and PD opportunities for teachers.
4. To get our students, our accomplishments, and our programs out into the wider community more than the present level.
5. To continue to improve communication with parents, students, and the wider community.
6. To stabilize and increase enrollment.

<b>STATE INDEX</b>	<b>16/17 Scores</b>	<b>17/18 Scores</b>
<b>Overall Index</b>	92.70	80.35
<b>Growth Index</b>	89.49	69.12
<b>Graduation Rate</b>	96.87	82.58
<b>School Quality/ Student Success</b>	81.89	81.39
<b>Support Category</b>	N/A	N/A
<b>Proficiency Index</b>	99.71	90.90
<b>Assessment Participation</b>	100%	100%
<b>ELL Progress &amp; Assessment Participation</b>	N/A	N/A

**2019-20 District Calendar**

August 26— Back to School Meet & Greet 5-7pm

August 27-29 DPPD 8:00-3:00

September 3— 1st day of School/Full Day

November 6— NO SCHOOL/District-Wide PD

November 27-29 Thanksgiving Break

December 23-January 5 Christmas Break

March 27-April 6 Spring Break

April 10— 1/2 Day Good Friday

May 22— 1/2 Day District-Wide PD

May 25— NO SCHOOL/MEMORIAL DAY

June 10— Last Day of School

June 11 & 12— Teacher Work Days

