



Concord Academy Boyne

Board of Directors Regular Meeting Minutes

January 20, 2020

Meeting held at the School Building, below.

A. Meeting called to order by Abe Manthei at 6:00 p.m.

Present: Jeff Derenzy, Donna Grams, Trisha Stefanic, Abe Manthei

Also Present: Keith Krahnke

B. Approval of Minutes. Donna Grams moved and Jeff Derenzy seconded, CARRIED, 3-0 to approve Minutes of Regular Meeting November 18, 2019.

C. Approval of Agenda. Jeff Derenzy moved, Donna Grams seconded, CARRIED, 3-0 to approve Agenda.

D. Treasurer's Report.

1. Inspection Authority- We received communication back letting us know that the county will do any/all inspections needed.
2. Financial Report from LSSU- Report had been emailed to the board before the meeting. Holly went over the report in the meeting.
3. Amended Budget- Holly went over amended items and discussion was had. Motion was made to approved amended budget. Donna Grams moved, Trisha Stefanic seconded, CARRIED 3-0 to approve Amended Budget.

F. Administration Report & Recommendations.

1. See Attached

G. LSSU Charter Schools Office Report. Keith handed out Thank You gifts for Board Appreciation month. He talked about Board terms, webinars, and the Educations Series concerts that are coming up. He also reported that for the LSSU Christmas Card Contest, we had two winners.

H. Correspondence. Note of Appreciation from Becky.

I. Public Comment. None.

J. Unfinished Business.

1. Basic Diploma- Becky requested that this be tabled for now due to potential legislative changes.

2. Board Goals and Marketing Plan- The board discussed where we were at with the plans that had been made at the last meeting. Jeff has the letter written and will send to me so that we can send out to all parents. A Parent Teacher Partnership meeting time has been set for February 13th at 6:00pm.

Possible new board member names were also discussed and a few new names were tossed

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out. Trisha, Abe, and Becky will be contacting those individuals to see if they are interested.

K. New Business.

1. Fall 2019 Board Policies- Becky presented the policies and a motion was made to accept them as written. Donna Grams moved, Jeff Derenzy seconded, CARRIED 3-0 to accept them.

L. Extended Public Comment. None

M. Other Business. None

N. Adjournment of Meeting. Motion was made to adjourn meeting. Jeff Derenzy moved, Donna Grams seconded, CARRIED, 3-0, to adjourn meeting at 7:30p.m.

Respectfully submitted,

Holly Theile
Business Manager

Student Enrollment:

Enrollment: 155

Epicenter Document Submission Compliance:

Docs submitted on time: 100%
Docs submitted accurate: 100%

Achievements:

*School Index Score—our scores rose or stayed the same in all areas

Student Assessment Comments:

Staff have reviewed Spring 2019 M-Step data, and will be digging deeper into the 6th and 7th grade math scores, which show a pattern of dipping, not just at our school, but area wide.

Next year, one area of focus for us will be examining our math instruction and tightening our curriculum sequences.

Discipline Issues:

N/A

Staff:

Mrs. Simmonds got a small grant to cover the cost for materials for an after school math club for grades 3-5. Mrs. Simmonds, Mrs. Shumaker, and Mrs. Batchelder are running the program for the next 8 Mondays.

Professional Development Update:

We are beginning a book study on Restorative Practices as a disciplinary practice for our school with all of our staff.

Board Policy Updates:

*Fall 2019 Updates under New Business

LSSU Connections:

*LSSU provided \$500 in a Student Support Grant to use toward our Lunchroom Supplies—dishes, silverware, and toward a new refrigerator.

Other Notes/Comments:

*Unfinished Business: Basic Diploma

I am going to pause this discussion for a couple of months to see what the legislature does, as one of the bills in play right now would potentially eliminate the need for this. If we need to continue this discussion, I'll prepare a list of graduation requirements to meet that need.

Administrative Goals

1. To define and vertically align K-12 curriculum to ensure we are meeting the needs of our students.
2. To increase curriculum resources and PD opportunities for teachers.
3. To get our students, our accomplishments, and our programs out into the wider community more than the present level.
4. To continue to improve communication with parents, students, and the wider community.
5. To stabilize and increase enrollment.