



Concord Academy Boyne

Board of Directors Regular Meeting Minutes February 15, 2021

Meeting held Virtually.

A. Meeting called to order by Abe Manthei at 6:00p.m.

Present: Jeff Derenzy, Donna Grams, Trisha Stefanic, Abe Manthei, Holly Theile, Rebekah Leist

Absent: Janenne Pung

Also Present: Keith Kranhke, Holly LaCombe, and Lauren Haske

B. Approval of Minutes. Donna Grams moved and Trisha Stefanic seconded, CARRIED, 3-0 to approve Minutes of Regular Meeting that was held on January 18, 2021.

C. Approval of Agenda. Donna Grams moved, Jeff Derenzy seconded, CARRIED, 3-0 to approve Agenda.

D. Treasurer's Report.

1. Financials were emailed to the Board ahead of time.
2. Bonuses- This was discussed in relation to giving out bonuses this year to staff. We will discuss again.
3. LSSU Financial Report was emailed to the Board ahead of time so they could look at it and if they had questions ask.
4. Email from Chris Oshelski was read regarding the Personnel Verification check

F. Administration Report & Recommendations.

1. See Attached

G. LSSU Charter Schools Office Report. See Keith's report that is attached.

H. Correspondence. None

I. Public Comment. None

J. Unfinished Business.

1. Extended COVID-19 Learning Plan- Discussion was had. No changes to the plan at this time. Donna Grams moved, Jeff Derenzy seconded, CARRIED, 3-0 to approve no changes to the plan this month.

2. Board Members- Discussion was had and questions of prospective board members. This will be back on the March agenda to finalize.

3. Strategic Plan- This will be discussed in a work session following the adjournment of this meeting. This is the second month in a row we have had a Strategic Planning Meeting.



Concord Academy Boyne

K. New Business. None

L. Extended Public Comment. None

M. Other Business. None

N. Adjournment of Meeting. Motion was made to adjourn meeting. Donna Grams moved, Jeff Derenzy seconded, CARRIED, 3-0, to adjourn meeting at 7:21p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Holly Theile". The signature is written in black ink and is positioned above the printed name.

Holly Theile
Business Manager

Student Enrollment:

*Enrollment for 20/21:

161 (formerly 165, 159)

Epicenter Document Submission Compliance:

Docs submitted on time: 100%

Docs submitted accurate: 100%

Achievements:

*CAB Annual Calendar is on sale for \$15.
This year's Theme: "Tourist Attractions:
Near & Far"

Student Assessment Comments:

Discipline Issues:

*4 instances of vaping in the last 2 weeks;
staff will be receiving more training on
Feb. 23 as a result.

Staff:

*We are looking for a long-term sub for
MS/HS Math beginning near the end of
February, as Mrs. Ritter will be taking
maternity leave!

*We are still looking for a social studies
teacher/sub.

*If you know of anyone who would be
willing to substitute teach in our building,
please refer them to Holly—we have hired
most of our subs in current positions, and
have none.

Extended Covid-19 Learning Plan:

*Continue to stay the course; K-12
continued in-person learning.

*We continue to have no new cases or
concerns.

*Cases on record: 1 (HS-December)

Policy Review:

*Past guidance said schools were not
required to get a doctor's note to excuse a
student wearing a mask during the school
day.

*Updated guidance: Each district needs
to make this decision.

What is our decision?

Board Policy Updates: N/A

LSSU Connections:

Other Notes/Comments:

Administrative Goals

1. To define and vertically align K-12 curriculum to ensure we are meeting the needs of our students.
2. To increase curriculum resources and PD opportunities for teachers.
3. To get our students, our accomplishments, and our programs out into the wider community more than the present level.
4. To continue to improve communication with parents, students, and the wider community.
5. To stabilize and increase enrollment.

LSSU Field Rep Report: Concord Academy Boyne Board

February 15, 2021

1. **Financial Report:** As mentioned in January, a Financial Report prepared by Becky Clawson has been provided for your review. It focuses upon solvency and compliance. Becky would be happy to field any questions. Let me know if I can assist with that. The CAB report is quite positive. Holly Thiele forwarded that report earlier today.
2. **Other reporting:** Academic Assessment Specialist Julie Hopper recently provided mid-year reporting information as required by the Extended Learning Plan legislation. The information is for posting on your website. And, last week CAB received notice from Executive Director Oshelski that the Winter Personnel Verification Report was in order.
3. **Board Membership:** With respect to the Unfinished Business item about board members, the following reminder was provided by CSO Administrative Assistant Jenny Peterman on February 2nd:

Just a friendly reminder that all appointment and reappointment documentation (nominations, applications, U.S. documents, etc) are **due to the Charter Schools Office by Friday, April 2nd. Concord Boyne board member appointments expiring June 30, 2021 are Mr. Manthei, Ms. Grams, and Mr. Derenzy. (Since there are three seats, we will need to stagger one of the terms to a two year term. Please let us know which seat to appoint for two years when nominated.)**NOTE: This includes board nominations and applications for reappointments as well.

I believe Donna has made her intentions known, and I know you have a couple prospective board members in Holly LaCombe and Lauren Haske. If not acted upon in February, I urge you to do so in March. The April deadline is so we can get action by the LSSU Board at its May meeting. Their next meeting after that is in July. If not acted upon in time for the May LSSU Board meeting, we can do an exigent appointment but really prefer to get everything in order before that is necessary.

4. **Board Attendance:** Along with this attached Field Rep Report, I have provided a board member attendance, PD, and Conflict of Interest log for your review. This is part of the oversight we track. We request that each board member have at least two hours of professional development per school year. As for the conflict of interest form, this was a recent point of emphasis during a staff meeting as we haven't done a great job securing these forms which should be completed annually. The form is on our website and our intention is to vastly improve the overall compliance with this requirement.

MONTHLY EXTENDED COVID-19 LEARNING PLANS (“ECLP”) ACTIONS

Concord Academy Boyne (the “Academy”)

A regular meeting of the Academy Board of Directors was held on the 15th day of February, 2021, at 6:00 p.m.

The meeting was called to order at 6:00 p.m. by Board Member Abe Manthei _____

Present: Abe Manthei, Jeff Derenzy, Donna Grams, Trisha Stefanic

Absent: Janenne Pung

Prior to review and board action, the Academy Board, as required, solicited public comment from parents or legal guardians of the pupils enrolled at the Academy with regard to its ECLP. The following preamble and resolution were offered by Board Member Donna Grams and supported by Board Member Jeff Derenzy:

BACKGROUND

Pursuant to extended COVID-19 learning plan (“ECLP”) legislation, “[t]hirty days after the approval of the plan ... , and every 30 days thereafter, ... at a meeting of the board or board of directors, ...” the Academy Board is required to take specific actions with regard to how instruction is going to be delivered during the 2020-2021 school year, solicit public comment, and publicly announce weekly interaction rates.

THE ACADEMY BOARD THEREFORE RESOLVES THAT:

1. The Academy Board is reconfirming that instruction shall be delivered as follows during the 2020-2021 school year:
 No changes to the Academy’s delivery of instruction.
2. The Academy Board, during this meeting, solicited public comment from the parents or legal guardians of the pupils enrolled in the Academy.
3. The Academy Board has publicly announced its weekly two-way interaction rates¹ as follows, during this monthly reconfirmation meeting and shall make these rates accessible through the transparency reporting link located on the Academy’s website.

| | | |
|--------------|---------------------------|-------|
| Week Ending: | Friday, January 22, 2021 | 99.4% |
| Week Ending: | Friday, January 29, 2021 | 100% |
| Week Ending: | Friday, February 5, 2021 | 100% |
| Week Ending: | Friday, February 12, 2021 | 100%% |
| Week Ending: | | |

Ayes: Jeff Derenzy, Donna Grams, Trisha Stefanic

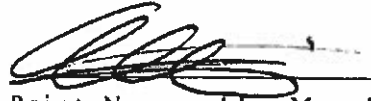
¹ Defined as the percentage of students enrolled in the Academy that have two (2) two-way interactions with the student’s teacher or one of the student’s teacher. The Academy shall ensure that 2 two-way interactions occur between a student enrolled in the Academy and the student’s teacher or at least one of the student’s teachers during each week of the school year for at least 75% of pupils enrolled in the district.

MONTHLY EXTENDED COVID-19 LEARNING PLANS ("ECLP") ACTIONS

Nays: _____

Resolution declared adopted.

2-15-21



Print Name: Abe Manthei

President, Academy Board

Defined as the percentage of students enrolled in the Academy that have two (2) two-way interactions with the student's teacher or one of the student's teacher. The Academy shall ensure that 2 two-way interactions occur between a student enrolled in the Academy and the student's teacher or at least one of the student's teachers during each week of the school year for at least 75% of pupils enrolled in the district.