



Concord Academy Boyne

Board of Directors Regular Meeting Minutes

March 15, 2021

Meeting held Virtually.

A. Meeting called to order by Abe Manthei at 6:02p.m.

Present: Jeff Derenzy, Donna Grams, Trisha Stefanic, Abe Manthei, Holly Theile, Rebekah Leist

Absent: Janenne Pung

Also Present: Keith Kranhke, Holly LaCombe, and Lauren Haske

B. Approval of Minutes. Donna Grams moved and Jeff Derenzy seconded, CARRIED, 3-0 to approve Minutes of Regular Meeting that was held on February 15, 2021.

C. Approval of Agenda. Trisha Stefanic moved, Donna Grams seconded, CARRIED, 3-0 to approve Agenda.

D. Treasurer's Report.

1. Financials- Were emailed to the board. No one had any questions regarding these.
2. Budget Timeline- This was emailed to the board before the meeting. Presented at the meeting. Motion was made to approve the Budget Timeline as proposed. Donna Grams moved and Jeff Derenzy seconded, CARRIED 3-0 to approve.
3. Bonuses- Discussion was had regarding this and motion was made to give out bonuses totaling \$20,000.00 to all staff. Donna Grams moved and Jeff Derenzy seconded, CARRIED, 3-0 to approve.

F. Administration Report & Recommendations.

1. See Attached

G. LSSU Charter Schools Office Report. See Attached

H. Correspondence. None

I. Public Comment. None

J. Unfinished Business.

1. Extended COVID-19 Learning Plan- Discussion was had. No changes to the plan at this time. Donna Grams moved, Jeff Derenzy seconded, CARRIED, 3-0 to approve no changes to the plan this month.

2. Strategic Plan- Meeting to be held after board meeting.

3. New Board Members- Brief discussion was had. Lauren Haske was nominated to be on the school board. She will take over for Donna Grams who is not going to renew her term when it expires June 30, 2021. Lauren's term will start on July 1, 2021. Trisha Stefanic moved and Donna Grams seconded, CARRIED 3-0 to approve

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Lauren being on the board.

K. New Business

L. Extended Public Comment. None

M. Other Business. None

N. Adjournment of Meeting. Motion was made to adjourn meeting. Donna Grams moved, Jeff Derenzy seconded, CARRIED, 3-0, to adjourn meeting at 7:13p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Holly Theile".

Holly Theile
Business Manager

Student Enrollment:

*Enrollment for 20/21:

163 (formerly 161, 165)

Epicenter Document Submission Compliance:

Docs submitted on time: 100%

Docs submitted accurate: 100%

Achievements:

*Acceptance into the Project Steam:

Amazon Future Engineer MS Program!

*Amazon provides curriculum, training, and support for a teacher to teach 3 levels of computer science courses

Student Assessment Comments:

*At this time, EOY assessments are still required.

Discipline Issues:

*Following up with 1 Incurrigibility charge

Staff:

*If you know of anyone who would be willing to substitute teach in our building, please refer them to Holly—we have hired most of our subs in current positions, and have none.

*Concerns

Extended Covid-19 Learning Plan:

*Continue to stay the course; K-12 continued in-person learning.

*We continue to have no new cases or concerns.

*Cases on record: 5

HS-4 in March

HS-1 in December

6-12th students are virtually learning this week (3/15-3/19)

Policy Review:

Board Policy Updates: N/A

LSSU Connections:

*Spoke with Chris Oshelski today:

1-Provost is interested in coming to visit CAB in the Fall to see our Fine Arts programs at work!

2-Want to reach out for potential field trips for spring or fall for getting our students up to LSSU!

Other Notes/Comments:

Administrative Goals

1. To define and vertically align K-12 curriculum to ensure we are meeting the needs of our students.
2. To increase curriculum resources and PD opportunities for teachers.
3. To get our students, our accomplishments, and our programs out into the wider community more than the present level.
4. To continue to improve communication with parents, students, and the wider community.

5. To stabilize and increase enrollment.

LSSU Field Rep Report: Concord Academy Boyne Board

March 15, 2021

- 1. Reauthorization:** Beginning with a packet delivered this May (2021), Concord Academy Boyne will start the re-authorization process as the current contract with authorizer LSSU will expire June 30, 2022. In broad terms, the application process will need to be completed by mid to late fall; if given the green light to proceed, a recommendation will be made to the LSSU Board for its January or March 2022 meeting; if the application is approved by the LSSU board, then a new contract will have to be hammered out and ready by early May 2022. If you want a scope of the task at hand, go to our website and check out the 215 page current contract. Think of it like this, what needs to be created is a multi-year (3 to 7 year), multi-million dollar contract that needs to be very detailed. Expect to hear a lot about re-authorization over the next year and a half. All of the past oversight for governance and compliance, academic achievement, financial stability will be blended with CAB's evolution to this point, and your focus upon your strategic plan, to create a contract to continue serving your students and your community.
- 2. Filling Board Seats:** It appears as though Abe Manthei and Jeff Derenzy will be nominated for re-appointment, and that Lauren Haske will be nominated for formal appointment by the LSSU Board to fill the seat that Donna Grams will vacate on June 30, 2021. I wish to commend the CAB board, Lauren Haske and Holly LaCombe, and Donna Grams for proactively moving to maintain a strong foundation of governance. Especially in light of item #1, stability and direction at the governance level is very important.
- 3. Board PD:** The next webinar is April 21st and the topic is 'Managing the Future'. All previous webinars are posted on our site, as is the recently posted Board Member 101 (New Board Member Orientation) which could be instructive to new or potential board candidates and a good refresher for experienced board members.
- 4. Open Meetings Act:** On our CSO website, through the 'Forms and Documents' link, is a brief guide to the Open Meetings Act. Our practice of securing the latest edition of the OMA manual and trying to get it into the hands of board members, especially new board members, had been hampered by a variety of issues including travel restrictions and recent changes and updates due to COVID-related legislation. This link provides a good general reference for the OMA, and I (we) can always be contacted for assistance if there are specific questions.

ESSER Funds

visiting LSSU - visits coming in the future