



Concord Academy Boyne

Board of Directors Regular Meeting Minutes

November 16, 2020

Meeting held at the School Building, below.

A. Meeting called to order by Abe Manthei at 6:00 p.m.

Present: Jeff Derenzy, Donna Grams, Trisha Stefanic, Abe Manthei, Janenne Pung, Holly Theile

Also Present: Holly LaCombe, Rebekah Leist (Virtually), Keith Kranhke (Virtually), also public in person and virtually

B. Approval of Minutes. Donna Grams moved and Trisha Stefanic seconded, CARRIED, 4-0 to approve Minutes of Regular Meeting October 27, 2020.

C. Approval of Agenda. Janenne Pung moved, Donna Grams seconded, CARRIED, 4-0 to approve Agenda with the addition of "Resolution for the Open Meetings Act" added under New Business as well as "Board Make-up" and "Return to Learn Plan" under Other Business.

D. Treasurer's Report.

1. Financials- Were emailed to the board. These were gone over and questions answered.

F. Administration Report & Recommendations.

1. See Attached

G. LSSU Charter Schools Office Report.

See attached report from Keith. Board members had these and he went over it.

H. Correspondence. Thank you note from Mrs. Simmonds was read

I. Public Comment.

J. Unfinished Business.

1. Extended COVID-19 Learning Plan- Should read, " Extended COVID-19 Learning Plan"- Discussion was had. No changes to the plan at this time. Donna Grams moved, Janenne Pung seconded, CARRIED, 4-0 to approve no changes to the plan this month.

K. New Business

1. School Caroling- Janenne Pung brought forth her idea. Discussion was had. Holly will find out if it's possible to do this given the new restrictions in place due to the Pandemic. Holly will communicate with the board if it is possible. If so, Janenne will head this up and get information out to everyone

00401 East Dietz Road * Boyne City, Michigan 49712 * 231-582-0194

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Concord Academy Boyne

about it.

2. Board Make-up- This was spoken about briefly. Holly and Lauren were encouraged to attend meetings and voice opinions. The board will talk about this in the new year and those who have terms expiring need to let Abe know if they would like to still be on the board or not. This will be discussed again.

L. Extended Public Comment. Public that were in attendance voiced some concerns and opinions.

M. Other Business.

1. Return to Learn Plan. Brief discussion was had and it was decided no changes would be made to the Plan at this time.
2. It was brought up that the December meeting needs to be held virtually and is being moved to December 17,2020 at 6:00pm. Trisha Stefanic moved, Donna Grams seconded, CARRIED 4-0.

N. Adjournment of Meeting. Motion was made to adjourn meeting. Jeff Derenzy moved, Donna Grams seconded, CARRIED, 4-0, to adjourn meeting at 8:27p.m.

Respectfully submitted,

Holly Theile
Business Manager

Student Enrollment:

*Enrollment for 20/21:

165

Epicenter Document Submission Compliance:

Docs submitted on time: 100%

Docs submitted accurate: 100%

Achievements:

*No Covid concerns at this time! We have had a few students (and Mrs. Leist) who have stayed home due to outside exposures, but nothing further.

Student Assessment Comments:

*Intervention needs are mostly in 2 grade levels for K-5. Title I teacher and interventionists are working on developing a schedule to get started.

Discipline Issues:

N/A

Staff:

*New Title I teacher

*Mrs. Knight & Mrs. Batchelder are taking leaves of absence

Extended Covid-19 Learning Plan:

*Grades 9-12 begin Online Learning for 3 weeks via State's order on 11/15. Expected to last from Wednesday, 11/18 to Tuesday, 12/8. In-person classes to resume Wednesday, 12/9.

*K-8: My recommendation is to continue to offer in-person learning. We may have to do some shifting around in elementary

schedules, but I think it's still the better option.

*Parent Survey/Feedback from today:

Board Policy Updates:

LSSU Connections:

Other Notes/Comments:

Administrative Goals

1. To define and vertically align K-12 curriculum to ensure we are meeting the needs of our students.
2. To increase curriculum resources and PD opportunities for teachers.
3. To get our students, our accomplishments, and our programs out into the wider community more than the present level.
4. To continue to improve communication with parents, students, and the wider community.
5. To stabilize and increase enrollment.

LSSU Field Rep Report: Concord Academy Boyne Board

November 2020

1. **Board Member PD:** The next in our series of webinars will be Wednesday, November 18, 2020. The topic deals with understanding and owning your district's budget. The PowerPoint is already posted on the LSSU Charter School Office website. You should have received a reminder/invite sometime around November 11th from Jenny Peterman. If you did not, please let me know.
2. **Reauthorization and such:** As you know, your Extended Learning Plan needs to be reauthorized each month with reporting on student contact percentage and means of parental input included in the resolution. My understanding is the Extended Learning Plan incorporates, and is just an extension of, the Preparedness Plan and the Continuity Plan, which allows for districts to utilize protocols specific to the different Phases. A move by a district to become more restrictive with safety measures or to utilize more remote instruction does not mean, I don't believe, that the Extended Plan needs to be altered, unless you embark upon something significantly different. But, it does need to be reauthorized with the continued reporting on student contact whether that contact is in-person or remote. And, the recertification needs to be posted on the district website. If there are ever any questions, please contact me, or our office.
3. **Virtual Meetings:** Senate Bill 1108, which is now Public Act 228 of 2020, was passed recently. It deals with various aspects of virtual meetings, including having board members indicate their location at the beginning of the meeting (I think that starts as of Jan. 1, 2021), stipulations about access to meetings, public participation, restrictions, votes, and how to handle closed sessions, and such. I suspect MAPSA will be providing info on this, but if there are questions, contact me, our office, or your legal counsel. Also, on our CSO website, there is a short, 18-minute webinar on six tips for conducting virtual meetings. It moves quickly and has a lot of good information.

4. Compliance Grant from LSSU
just under \$2,300

MONTHLY EXTENDED COVID-19 LEARNING PLANS (“ECLP”) ACTIONS

Concord Academy Boyne (the “Academy”)

A regular meeting of the Academy Board of Directors was held on the 16th day of **November**, 2020, at 6:00 p.m.

The meeting was called to order at 6:00 p.m. by Board Member Abe Manthei _____

Present: Abe Manthei, Jeff Derenzy, Donna Grams, Trisha Stefanic, Janenne Pung

Absent: _____

Prior to review and board action, the Academy Board, as required, solicited public comment from parents or legal guardians of the pupils enrolled at the Academy with regard to its ECLP. The following preamble and resolution were offered by Board Member Donna Grams and supported by Board Member Janenne Pung:

BACKGROUND

Pursuant to extended COVID-19 learning plan (“ECLP”) legislation, “[t]hirty days after the approval of the plan ... , and every 30 days thereafter, ... at a meeting of the board or board of directors, ...” the Academy Board is required to take specific actions with regard to how instruction is going to be delivered during the 2020-2021 school year, solicit public comment, and publicly announce weekly interaction rates.

THE ACADEMY BOARD THEREFORE RESOLVES THAT:

1. The Academy Board is reconfirming that instruction shall be delivered as follows during the 2020-2021 school year:
✓ No changes to the Academy’s delivery of instruction.
2. The Academy Board, during this meeting, solicited public comment from the parents or legal guardians of the pupils enrolled in the Academy.
3. The Academy Board has publicly announced its weekly two-way interaction rates¹ as follows, during this monthly reconfirmation meeting and shall make these rates accessible through the transparency reporting link located on the Academy’s website.

Week Ending: Friday October 9, 2020	100%
Week Ending: Friday October 16, 2020	100%
Week Ending: Friday October 23, 2020	100%
Week Ending: Friday October 30, 2020	100%
Week Ending: Friday November 6, 2020	100%

Ayes: Jeff Derenzy, Donna Grams, Janenne Pung, Trisha Stefanic

Nays: _____

Defined as the percentage of students enrolled in the Academy that have two (2) two-way interactions with the student’s teacher or one of the student’s teacher. The Academy shall ensure that 2 two-way interactions occur between a student enrolled in the Academy and the student’s teacher or at least one of the student’s teachers during each week of the school year for at least 75% of pupils enrolled in the district.

MONTHLY EXTENDED COVID-19 LEARNING PLANS (“ECLP”) ACTIONS

Resolution declared adopted.

11-16-20



Print Name: Abe Manthei

President, Academy Board

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