



# Concord Academy Boyne

## Board of Directors Regular Meeting Minutes February 8, 2022

Meeting held at the School Building, below.

A. Meeting called to order by Jeff Derenzy at 6:01 p.m.

Present: Jeff Derenzy, Abe Manthei, Lauren Haske (arrived at 6:08), Trisha Stefanic, Holly LaCombe, Keith Krahnke, Becky, and Holly

B. Approval of Minutes. Holly LaCombe moved and Trisha Stefanic seconded, CARRIED, 3-0 to approve Minutes of Regular Meeting January 17, 2022.

C. Approval of Agenda. Trisha Stefanic moved, Holly LaCombe seconded, CARRIED, 3-0 to approve Agenda.

D. Treasurer's Report.

1. Trisha Stefanic re-appointment- Motion was made to reappoint Trisha to the board when her term expires June 30, 2022. Holly LaCombe moved, Abe Manthei seconded, CARRIED 3-0
2. Financials were emailed- Brief discussion

E. Administration Report & Recommendations.

1. See Attached

F. LSSU Charter Schools Office Report.

1. See attached report

G. Correspondence. None

H. Public Comment. None

I. Unfinished Business.

1. Reauthorization- Zoom meeting was held January 27th. The process is moving forward and documents are being uploaded.
2. Mask Policy- At this time we are staying with where we are per health department mandates. Becky sent out a survey to students, staff, and parents to find out their feelings regarding whether masks should be required or not. She reported the results she had received so far at the meeting. Discussion was had and it was decided that if the health department stopped the mask mandate we would go back to the policy the board had approved at the beginning of the year which states that masks would be optional.





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**J. New Business.**

1. By-laws- These needed to be updated due to a couple of changes. The changes were made after the board had the chance to review them. Motion was made to accept them as written. Lauren Haske moved, Holly LaCombe seconded, CARRIED 4-0
2. Section 98(b) goal progress report- Becky presented
3. ESP contract 2022-23 - This was emailed out to the board so they could review. Motion was made to have Lakeshore Educational Management and the 2022-23 contract be accepted. Abe Manthei moved, Trisha Stefanic seconded, CARRIED 4-0

**K. Extended Public Comment.** None

**L. Other Business.** None

**M. Adjournment of Meeting.** Motion was made to adjourn meeting. Trisha Stefanic moved, Lauren Haske seconded, CARRIED, 4-0, to adjourn meeting at 6:58p.m.

Respectfully submitted,

Holly Theile  
Business Manager



Student Enrollment:

\*Enrollment for 21/22:

143 (formerly 140, 139)

Epicenter Document Submission Compliance:

Docs submitted on time: 100%

Docs submitted accurate: 100%

Achievements:

N/A

Student Assessment Comments:

Today was the end of NWEA testing for our winter window.

Discipline Issues:

\*Reduction in office referrals since last month

Behavior referrals are our Measure 4 Educational Goal with LSSU, and we have been seeing a decline in the past two years.

Staff:

N/A

Extended Covid-19 Learning Plan:

\*No changes. K-12 continues in-person learning.

Board Policy Updates:

N/A

LSSU Connections:

\*Reauthorization Process: Application was submitted to LSSU on 10/14/21. We are now in the process of submitting documents, which needs to be complete before March 1st.

Other Notes/Comments:

Administrative Goals

1. To define and vertically align K-12 curriculum to ensure we are meeting the needs of our students.
2. To increase curriculum resources and PD opportunities for teachers.
3. To get our students, our accomplishments, and our programs out into the wider community more than the present level.
4. To continue to improve communication with parents, students, and the wider community.
5. To stabilize and increase enrollment.

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# LSSU Field Rep Report: Concord Academy Boyne

February 7, 2022

Keith C. Krahnke, Supervisory Field Officer

- 1. Reauthorization:** The meeting with CAB leaders, the LSSU CSO, and the CSO's legal counsel took place on January 27, 2022 as scheduled. The meeting went well and emphasis was put on trying to make sure the deadline of March 1, 2022 is the target to have all necessary documents uploaded for review by the CSO counsel. In communication with our office, it appears CAB has made some initial progress toward meeting that deadline. A couple of specific topics that have been discussed are the ESP agreement and a measure four goal. The ESP agreement which will coincide with the initial date of the contract (July 1, 2022), will need to be provided, even if formal adoption by the CAB board won't take place for a bit. I believe that was made clear to Jeff, Becky, and Holly by the CSO counsel. As for the measure four, LSSU provides three main measures for success for the contract, and academies have the option of providing a fourth, which is tailored to that specific academy. I believe Julie Hopper has been in communication with school leaders about creating a measure four, urging acknowledgement of CAB's emphasis on the arts. This is definitely a timely topic for internal discussion by the board and school leaders at CAB.
- 2. Board Position:** As you might expect, I'm very pleased to hear that Trish Stefanic intends to seek re-appointment. Once re-appointed, Trish will begin a new three-year term on July 1, 2022.
- 3. Portfolio Report:** Last month, I mentioned that the annual Portfolio Report was provided for your review electronically. Due to rising printing costs, we did not print a copy for each board member, but I am happy to report that a handful of printed copies are available for each district, if you prefer to review the information that way. The Report gives an excellent overview of all the aggregated information for our 21 academies (with 28 buildings), and provides some comparison information if you wish to see how CAB compares to other academies in our portfolio on a wide variety of metrics. The production is excellent and Julie Hopper, our Assessment Specialist is primarily responsible for creating this resource.
- 4. Board Member Professional Development:** The next live webinar provided by Angie Irwin is on February 15, 2022, and is entitled "Understanding Student Achievement Scores". Comment: I have listened to discussions about various forms of achievement scores over the past forty-plus years. More recently, I have listened to discussions at board meetings and almost always come away with the sense that while a lot of numbers get thrown around, and a lot of supposed conclusions are drawn, understanding the nature of the test, the statistical terminology, the limits of what can actually be gleaned is often elusive, for board members and educators alike. This webinar is intended to provide the basics. But if you aren't real clear on the difference between a normed test and a criterion test, between a raw score and a scaled score, between percentage and percentile, between mean and median, between proficiency and growth....trust me, you are not alone ! 😊 Maybe this webinar will help.
- 5. LSSU CSO Accreditation:** From February 13 to February 16, 2022, the LSSU CSO will be participating in an accreditation evaluation by Cognia. Stakeholders from across our portfolio, along with staff and LSSU employees will be participating. We are hopefully optimistic and wish to thank all who

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end up participating. Gaining accreditation will not only benefit the CSO for the future, but will help elevate the status of all our academies in our mutual pursuit of excellence.