



Concord Academy Boyne

Board of Directors Regular Meeting Minutes January 18, 2022

Meeting held at the School Building, below.

A. Meeting called to order by Jeff Derenzy at 6:02 p.m.

Present: Jeff Derenzy, Abe Manthei, Lauren Haske (arrived at 6:10), Trisha Stefanic, Holly LaCombe, Keith Krankhe (via zoom), Becky, and Holly

B. Approval of Minutes. Trisha Stefanic moved and Holly LaCombe seconded, CARRIED, 3-0 to approve Minutes of Regular Meeting December 20, 2021.

C. Approval of Agenda. Abe Manthei moved, Holly LaCombe seconded, CARRIED, 3-0 to approve Agenda.

D. Treasurer's Report.

1. LSSU Financial Report- Emailed to board and discussion was had
2. RECON report- Emailed to board and discussion was had
3. Budget Revision- Second budget revision was presented to board. Discussion was had. Motion was made to approve. Lauren Haske moved, Trisha Stefanic seconded, CARRIED 4-0

E. Administration Report & Recommendations.

1. See Attached

F. LSSU Charter Schools Office Report.

1. See attached report

G. Correspondence. None

H. Public Comment. None

I. Unfinished Business.

1. Reauthorization- Zoom meeting will be held January 27th. The process is moving forward.
2. Mask Policy- At this time we are staying with where we are per health department mandates.
3. Board Policies- Presented and motion was made to approved. Holly LaCombe moved, Lauren Haske seconded, CARRIED 4-0
4. Discipline Issues- Discussion was had. Becky presented the discipline policy and the board approved. Abe Manthei moved, Holly LaCombe seconded, CARRIED 4-0.

J. New Business. None



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K. Extended Public Comment. None

L. Other Business. None

M. Adjournment of Meeting. Motion was made to adjourn meeting. Abe Manthei moved, Holly LaCombe seconded, CARRIED, 4-0, to adjourn meeting at 7:19p.m.

Respectfully submitted,

Holly Theile
Business Manager

Student Enrollment:

*Enrollment for 21/22:

140 (formerly 139, 136)

*3 new starting this week/2 next week

Epicenter Document Submission Compliance:

Docs submitted on time: 100%

Docs submitted accurate: 100%

Achievements:

N/A

Student Assessment Comments:

N/A

Discipline Issues:

*Increase in office referrals

Behavior referrals are our Measure 4 Educational Goal with LSSU, and we have been seeing a decline in the past two years.

Submitting suggestions for tightening our current disciplinary policies-see attached.

Staff:

N/A

Extended Covid-19 Learning Plan:

*No changes. K-12 continues in-person learning.

Board Policy Updates:

*These were emailed right after the December meeting. We will vote on these tonight.

LSSU Connections:

*Reauthorization Process: Application was submitted to LSSU on 10/14/21. We

are now able to submit documentation, and have our next call on January 27th.

Other Notes/Comments:

Administrative Goals

1. To define and vertically align K-12 curriculum to ensure we are meeting the needs of our students.
2. To increase curriculum resources and PD opportunities for teachers.
3. To get our students, our accomplishments, and our programs out into the wider community more than the present level.
4. To continue to improve communication with parents, students, and the wider community.
5. To stabilize and increase enrollment.

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Keith C. Krahnke, Supervisory Field Officer

- 1. Reauthorization:** The LSSU Board of Trustees will meet on January 21st to consider the Charter School Office's recommendation for a new contract with Concord Academy Boyne. We are recommending a seven-year contract for CAB. The next main step in the reauthorization process will be a meeting with LSSU's legal counsel which is scheduled for Thursday January 27, 2022. This meeting will help guide the task of uploading a long list of documents to the platform which are due by March 1, 2022.
- 2. Board Position (From the December report):** The current term for Trisha Stefanic will expire on June 30, 2022. The application for reappointment is a simple, one-page, document found on our website, followed by CAB Board action to request reappointment. Ideally, this can all take place by the March meeting, April at the latest, so we can get the reappointment on the LSSU Board's May agenda. If Trisha decides not to continue, a vacancy will loom, and a nominee replacement will be needed ideally in time for the May LSSU BOT meeting. CSO Director Chris Oshelski has posted a brief ON24 webinar on our website explaining the appointment and reappointment process.
- 3. Finance Report:** Annually, our Finance Specialist Becky Clawson prepares and distributes a Finance Report that includes a variety of statistics, trends, and commentary on each academy's financial picture. The Report was distributed via e-mail to school leaders and board presidents on December 15, 2021. It is our request that the information is further shared with the rest of the board at either the January or February meeting.
- 4. Portfolio Report:** The annual Portfolio Report is now available. The report is compiled by Assessment Specialist Julie Hopper and contains a wide variety of statistics and information from all the academies authorized by LSSU. You will find the report to be both informative and interesting. Each district will receive a handful of printed copies probably by the February board meeting.
- 5. RECON:** The LSSU CSO contracts with RECON, a company that conducts and reports upon inspection of each school site for any safety or security concerns. The inspection of CAB was conducted on December 7, 2022, and the resultant report was forwarded to the district on January 11, 2022. We expect the report to be reviewed and that any critical non-compliance items be addressed with a plan of correction.
- 6. Board Member Professional Development:** The next live webinar provided by Angie Irwin is on January 19, 2022, and is entitled "Understanding Your Charter Contract". Given the fact that a new charter contract is being developed for CAB, board members might find this to be a timely topic.
- 7. School Board Recognition:** January is School Board Recognition Month. In the best of times, serving on a board is a selfless, often thankless, endeavor asking members to sacrifice time and

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talent for the betterment of educating children. And, in those times of supreme challenge, such as dealing with a pandemic, unrest, and sometimes tragedy, being a board member can test the inner mettle and commitment of even the strongest among us. Through all the joys, through all the headaches, through the ups and downs, please accept a token of appreciation from LSSU's Charter School Office as we recognize the supremely valuable role you are fulfilling in the lives of children. Thank you so much for your service !!!