



Concord Academy Boyne

Board of Directors Regular Meeting Minutes

November 15, 2021

Meeting held at the School Building, below.

A. Meeting called to order by Jeff Derenzy at 6:02 p.m.

Present: Jeff Derenzy, Abe Manthei, Lauren Haske, Trisha Stefanic

Absent: Holly LaCombe

B. Approval of Minutes. Abe Manthei moved and Lauren Haske seconded, CARRIED, 3-0 to approve Minutes of Regular Meeting October 18, 2021.

C. Approval of Agenda. Abe Manthei moved, Lauren Haske seconded, CARRIED, 3-0 to approve Agenda.

D. Treasurer's Report.

1. ESSER II and ESSER III funds- finalizing application- Dec 15th deadline

2. Financials had been emailed...there were no questions

E. Administration Report & Recommendations.

1. See Attached

F. LSSU Charter Schools Office Report.

1. See attached report

G. Correspondence. None

H. Public Comment. None

I. Unfinished Business.

1. Reauthorization- Application has been submitted and we are waiting for the portal to open for documents to be submitted.

J. New Business.

1. Technology Plan- Distributed the current policy to Board Members. Please contact Becky with questions or feedback for the committee that is writing a new plan.

K. Extended Public Comment. None

L. Other Business. None

M. Adjournment of Meeting. Motion was made to adjourn meeting. Abe Manthei moved, Trisha Stefanic seconded, CARRIED, 3-0, to adjourn meeting at 6:22p.m.

00401 East Dietz Road * Boyne City, Michigan 49712 * 231-582-0194

www.concordacademyboyne.org



Concord Academy Boyne

Respectfully submitted,

A handwritten signature in black ink that reads "Holly Theile". The signature is written in a cursive style with a large, looping "H" and "T".

Holly Theile
Business Manager

Student Enrollment:

*Enrollment for 21/22:

136 (formerly 138, 160)

Epicenter Document Submission Compliance:

Docs submitted on time: 100%

Docs submitted accurate: 100%

Achievements:

Student Assessment Comments:

N/A

Discipline Issues:

N/A

Staff:

N/A

Extended Covid-19 Learning Plan:

*No changes. K-12 continues in-person learning.

Board Policy Updates: Fall 2021 Updates are in process; official updates will be presented at a later date.

LSSU Connections:

*Reauthorization Process: Application was submitted to LSSU on 10/14/21. Waiting to submit docs to LSSU as they activate.

Other Notes/Comments:

Administrative Goals

1. To define and vertically align K-12 curriculum to ensure we are meeting the needs of our students.
2. To increase curriculum resources and PD opportunities for teachers.
3. To get our students, our accomplishments, and our programs out into the wider community more than the present level.
4. To continue to improve communication with parents, students, and the wider community.
5. To stabilize and increase enrollment.

M-Step Data	2018-19 ELA	2021-22 ELA	M-Step Data	2018-19 Math	2021-22 Math
3rd grade	70%	83%	3rd grade	50%	50%
4th grade	91%	36%	4th grade	75%	36%
5th grade	69%	61%	5th grade	30%	38%
6th grade	23%	15%	6th grade	15%	23%
7th grade	50%	11%	7th grade	43%	0%
8th grade	67%	63%	8th grade	46%	18%

****2019/20 Data is not available due to interruption in assessments.**

LSSU Field Rep Report: Concord Academy Boyne Board

November 15, 2021

Keith C. Krahnke, Supervisory Field Officer

- 1. Reauthorization Update:** As stated in October, the Concord Academy Boyne reauthorization application was received by our office, along with those from five other academies. The CSO staff has begun going through the applications and doing preliminary scoring in different areas, and will soon have that initial phase of review completed. From there, our evaluators will compile the scoring and take the steps necessary to prepare a recommendation for the LSSU Board of Trustees. If it hasn't happened already, CAB will be provided access to the platform for uploading the numerous documents required for review by our legal counsel, things such as the ESP contract. Once we hit 2022, the process will pick up speed with a meeting with our counsel, our recommendation to the LSSU Board, and the collection of the long list of documents. If all goes well, most all of the heavy lifting, if you will, should be done no later than mid-May with proposed new contract awaiting approval by the LSSU Board.
- 2. LSSU CSO System of Support:** As reported last month, the CSO is proceeding with its tiered, system of support whereby we monitor a wide spectrum of indicators for governance and compliance, for academics and instruction, for whole child issues, and for finance. You've recently reviewed the Governance and Compliance report and the Annual Academic Report was given to you last month. Since then, I believe school leaders received a couple tier-ing charts that contain district specific information about certain risk factors for academics and for whole child indicators. While Concord Academy Boyne doesn't fall into the Tier 3 designation for which a support plan would be in order, the information I've seen is very illustrative and will be a benefit as it is examined from year-to-year.
- 3. Professional Development and other resources:** Call me a nag if you wish, but the topic of board professional development and informational resources will likely remain a recurring theme. First, the next live webinar entitled "The Role of the Board", is Tuesday, November 16th, is 30-minutes long, and according to our Director, gets right to the point. Also, there is a recently created link on our website explaining the LSSU CSO System of Support (see above). Similarly, our staff is utilizing our ON24 platform to provide brief 10-20 minute explanations for things such as the governance and compliance report, the annual academic report, and even board member reappointment. Accessing one of these valuable resources followed by a quick take-away email to me gets you an hour of PD.
- 4. CSO staff:** Many of you know that in the first week of November the LSSU Charter School Office was punched in the gut with the very sad news that Field Representative John Chandler passed away. I mention this only because it has necessitated figuring out how we move forward as a CSO team and work to continue providing the level of service for which we strive. At the very least over the short term, the rest of the team will be picking up some of the slack, but how we forge a plan for the future may bring some changes to what has been our standard operating procedures such as board meeting attendance and assignment of academies. John was a dedicated family man, a highly successful athlete and educator, a good friend and colleague, and will be sorely missed. I will keep you posted, especially if it appears something will directly affect CAB, but our commitment to providing the best service and guidance we can has not changed.

LSSU Field Rep Report: Concord Academy Boyne Board

November 15, 2021

Keith C. Krahnke, Supervisory Field Officer

- 5. November:** Since the calendar on the wall says 'November', I'd like to wish all the deer hunters success (and safety). And, I want to wish everyone a "Happy Thanksgiving"! I hope it is equal parts joyous and safe !