

2022-2023 RECORD OF DRILLS HELD AT Concord ACADEMY *Boyerne*

FIRE DRILLS

Date/Time	Evacuation Time	Conducted By	Principal or Designee Signature
*1 Sept 13 th 9:00	9:28 AM	Holly Theile	
*2 Oct 4 th 2:30	2:31 pm	Holly Theile	
*3 Nov 18 15:00 pm	1:01	Holly Gardner	
4 March 22 nd 10:30	10:30 AM	Holly Gardner	
5 May 16 th 11:10	11:11 AM	Krista Dopke	

*3 drills must occur before Dec. 1 with a reasonable interval between each drill.

TORNADO DRILLS

Date/Time	Time to Shelter	Conducted By	Principal or Designee Signature
1 Sept 13 9:00	1:32	Holly Theile	
2 March 3 11:15	2:36	Holly Gardner	

At least one tornado drill needs to take place in March

LOCK DOWN/SHELTER IN PLACE DRILLS

Drill #1 – At least 1 drill by Dec. 1 and one after Jan. 1.

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
9:00 AM Sept 13	9:12 AM	.22 seconds	Holly Theile Business Manager	

Drill Type: Standard Class Change Recess Other Events

Drill was coordinated with (2 required):

Name and Title: _____

Name and Title: _____

Drill #2

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
2:00 pm Jan 12 th	2:04	2:06	Holly Gardner / Business Manager	

Drill Type: Standard Class Change Recess Other Events

Drill was coordinated with (2 required):

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Drill #3

Date	Time Drill Held	Time to Shelter	Conducted By (name, title)	Signature of person conducting drill
May 24 11:00AM				

Drill Type: Standard Class Change Recess Other Events

Drill was coordinated with (2 required):

Name and Title: _____

Name and Title: _____